



## **NOTICE OF ANNUAL GENERAL MEETING**

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Notice is hereby given that the Annual General Meeting of the Expert Witness Institute will be held via Teams on 10th June 2025 at 6.00pm.

- 1. To receive the Report of the Directors (Governors) and the accounts for the year ended 31<sup>st</sup> October 2024 and the independent chartered accountants' review report thereon.**
- 2. To receive the results of the elections and make appointments to the Board of Directors.**  
The Directors retiring by rotation are Claire Berrington, Daniel Correa, Richard Taylor, and Sir Martin Spencer

To comply with the agreed composition of the Board the following roles/vacancies are available:

### **Expert Witness - Accountancy**

There being one vacancy and one nomination, this individual is elected in accordance with Article 65.

- Mrs Claire Berrington MEWI

This appointment will be confirmed at the AGM.

### **Expert Witness – Non-Medical**

There being two vacancies and four nominations, the Membership will vote on these in the elections:

- Mr Rod Appleyard FEWI
- Dr Richard Brown MEWI
- Mr Daniel Correa MEWI
- Mr Richard Taylor MEWI

### **Legal Representatives**

There being three vacancies and two nominations, these individuals are elected in accordance with Article 65.

- Mr Richard Edwards
- Sir Martin Spencer

These appointments will be confirmed at the AGM.

- 3. To authorise the Board of Directors to re-appoint Kreston Reeves LLP as Reporting Accountants and to fix their remuneration for the ensuing year.**
- 4. Revised Articles of Association**  
During the voting on the changes to the Articles of Association at last year's AGM, it was highlighted that some of the language was still referring to 'he'/'his' and that the use of pronouns were used inconsistently throughout the document. And given our Equality, Diversity and Inclusion Statement,

the document was not representative of the inclusive organisation we are. The Board therefore agreed to complete a further review of the document to resolve this. This has been completed and Members are asked to approve this revised version.

#### **5. Any other business**

Members have the right to ask questions at the Annual General Meeting. In order for us to manage this, we ask members to submit their questions in advance on the voting form which will be sent in May.

#### ***By order of the Board***



Mr Simon Berney-Edwards

Company Secretary

Registered Office

Expert Witness Institute

2nd Floor, Maritime Place, Quayside, Chatham Maritime, Chatham, Kent, ME4 4QZ

12<sup>th</sup> May 2025

**Notes:** All members of the Institute are entitled to attend the meeting but only members duly registered and who have paid subscriptions and all other sums currently due to the Institute may vote. Corporate Members, Corporate Partners, and Supplier Partners may appoint representatives to attend the meeting on their behalf but only those bodies who are registered as members may authorise their representative to vote on their behalf.

To attend the meeting, members must book online to attend the AGM at <https://www.ewi.org.uk/Training-and-Events/Event-Details/eventDateld/239>

As the meeting is being held online, in line with Article 37 and Best Practice, the Chairman has deemed that all resolutions to be put to the AGM will be voted upon by poll. The poll will be conducted online and members will be sent a specific communication inviting them to vote ahead of the AGM in May 2025.

Should any matter which requires a resolution be raised at the meeting, this will also be put to a poll following the meeting.

As all resolutions will be voted on by poll, there should be no need for members to appoint a proxy for the meeting. However, if any member wished to appoint a proxy to speak on their behalf at the meeting they should notify the Company Secretary at [membership@ewi.org.uk](mailto:membership@ewi.org.uk) at least 24 hours before the meeting to confirm the member attending the meeting willing to act as their proxy.